



Paydays and Time Sheets 2018 - 2019

Pay Period	Payday	Time Sheet / Claim Form Due Date
6/16/18 - 7/15/18	July 31, 2018	July 16, 2018
7/16/18 - 8/15/18	August 31, 2018	August 16, 2018
8/16/18 - 9/15/18	September 28, 2018	September 17, 2018
9/16/18 - 10/15/18	October 31, 2018	October 16, 2018
10/16/18 - 11/15/18	November 30, 2018	November 16, 2018
11/16/18 - 12/15/18	December 31, 2018	December 17, 2018
12/16/18 - 1/15/19	January 31, 2019	January 16, 2019
1/16/19 - 2/15/19	February 28, 2019	February 18, 2019
2/16/19 - 3/15/19	March 29, 2019	March 18, 2019
3/16/19 - 4/15/19	April 30, 2019	April 16, 2019
4/16/19 - 5/15/19	May 31, 2019	May 16, 2019
5/16/19 - 6/15/19	June 28, 2019	June 17, 2019

- Time sheets should be turned into the school secretary or district office before 2:00 P.M. on the specified due date to ensure on time payment.
- Payroll periods are from the 16th of the previous month to the 15th of the payment month.
- All payroll is conducted through direct deposit. Changes to direct deposit information should be submitted to the district office by the time sheet due date to ensure the change on payroll.

Contact Koby Willis at the district office with questions regarding payments and time sheets
 Office: (435) 577-2912 Ext: 1202 - E-mail: koby.willis@piutek12.org



Coach & Advisor Paydays 2018 - 2019

Payday	Coach or Advisor Stipend
September 28, 2018	Half payment Baseball, Volleyball, and Cross Country
October 31, 2018	Half payment Baseball, Volleyball, and Cross Country
November 30, 2018	Half payment Drill Team/Cheer
December 31, 2018	Half payment Boys Basketball, Girls Basketball, Wrestling, Speech & Debate, Athletic Director, FFA, FCCLA, FBLA, Skills USA, Yearbook, SBO's, and Broadcasting
February 28, 2019	Half payment Boys Basketball, Girls Basketball, Wrestling, and Drill Team/Cheer
April 30, 2019	Half payment Golf, Track, Softball, and High School Musical
May 31, 2019	Half Payment Golf, Track, Athletic Director, Softball, FFA, FBLA, FCCLA, Yearbook, Speech & Debate, SBO's, Skills USA, High School Musical, and Broadcasting

- Coaches and advisors should notify the district office prior to the first payment if there has been a change in assistant coaches, a change in the division of the stipends, or any other change in payments.
- This payment schedule may be adjusted with changes in activity schedules or other conflicts.

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